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January 10, 2006

Re: Request for Proposals K06-3015-25A  
Interior Design for the Courts of Appeal Building

### AMENDMENT #6

Dear Interested Party:

**The Administrative Office of the Courts (AOC) hereby makes the following clarifications/changes to the above referenced Request for Bids.**

The following consists of questions and answers regarding the above referenced solicitation:

Q. Please confirm whether the solicitor intends to increase the performance period beyond the stipulated 90 days as a result of the added scope.

A. Yes.

Q. Page 5, Item H. Subcontractors – makes reference to the need to identify “subcontractors and a complete description of their role relative to this proposal”. Please confirm that this does not require the responder to identify suppliers of materials and furniture that may be specified to implement the project within the response to the solicitor’s RFP.

A. No, the suppliers do not have to be identified. The Judiciary will solicit bids for recommended supplies.

Q. Will the selected firm be supplied with current “as built” floor plans for the building? If yes, in what format will they be provided (i.e., paper or electronic format)?

A. Plans will be provided in paper format.

Q. I am a MBE interior design firm, 100% owned, do I need to submit the requested requirements to show my established goals for working with minority contractors?

A. Yes, the successful respondent, even if a minority firm, is considered the prime contractor and must comply with the MBE requirements.

Q. Does the RFP that I have downloaded on 12/02/05 from the website contain the most current specifications for this project?

A. Yes.

Q. Pertaining to Section 5 – Ownership and Rights in Data, Paragraph 5.1, shall we assume that Administrative Office of the Courts is requesting one paid “drafting program” license and a full computer set-up to be provided by the Contractor so that the Administrative Office of the Court will be able to use and manipulate the interior/architectural files that we produce?

A. A computer set-up is not required.

Q. Because this RFP will result in a fixed price contract, will the Administrative Office of the Courts suggest how many sets of drawing and specifications will be expected at each review (and number of reviews) so we can anticipate the reimbursable costs involved?

A. There shall be five sets of drawing and an anticipated three reviews.

Q. Will design and implementation of a signage program be included?

A. ADA compatible signage must be designed and implemented.

Q. Is an architectural and/or engineering firm involved with this project? Will there be coordination meetings with architects/engineers?

A. No. There will not be any architectural/engineering involved in this project.

Page 3

Amendment #6

K06-3015-25A

These are the only changes contemplated by this Amendment #6. All other terms and conditions remain the same.

Karen Hoang

Procurement Specialist